

Anderson School District #41
Regular School Board Meeting
April 13, 2023

The regular meeting of the Board of Trustees, Anderson School District #41 was held April 13, 2023, for considering business to come before the Board of Trustees.

Board Chair Brandon Atkins called the meeting to order at 6:00 p.m.

Trustees Present Brandon Atkins, Warren Bauder, Mary Burrows, and Kerri Norick

Trustees Absent Jaime June

Staff Present Kristi Jacobs: Superintendent; Tanya Roberts: Business Manager

Visitors Present Google meet attendees

Public Participation on

Non-Agenda Items **Chair Atkins reminded those in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments about any student, staff member, or member of the general public during his/her designated time to speak. In addition, the Board will not hear comments on contested cases or other adjudicative proceedings.**
There was none.

Correspondence 2022-23 Accreditation Report from OPI; letter and response to Greenhill Ranch subdivision regarding adequate roadways for the school bus route; letter to the Gallatin County Sheriff's Department supporting funding for another school resource officer position.

Committee Reports

Negotiations

Committee Trustee Atkins reported the negotiations committee had discussed the master's stipend and National Board Certification stipend.

Superintendent's Report:

Superintendent Jacobs welcomed officials from Bozeman School District #7: Mike Waterman-Director of Business Services, Sandy Wilson-Trustee, and Casey Bertram-Superintendent. They explained the high school levies that will be on the May 2, 2023 school election ballot.

Superintendent Calendar

Kindergarten Round Up- April 12th

APC Meeting-April 12th

Seussical! April 14th and 15th

Sidewall Pizza Week April 11th-15th

MASS- April 19th

Gallatin Valley Coop Board Meeting-April 20th

Country Bookshelf Book Fair-Library-April 24th-28th

Curriculum Committee-April 26th

Coffee with Kristi-April 27th 8:30

Kristi out at college reunion-April 28th and May 1

Committee Reports

The curriculum committee spent the afternoon of March 30th digging deep into our two final ELA curriculums. We used a research based hexagon tool to analyze both curriculums. We will use this information plus rubrics and a survey completed by teachers to make our final choice at our April 26th meeting. I will have this recommendation to the board at our May meeting. APC has approved the funds for the first payment for the curriculum and is planning to budget the remaining payments as well. The funds for the Fun Run help support this purchase. The leadership team met on April 5th and discussed committee updates, projected enrollment, and discussing both budget savings and revenue enhancement.

Accreditation

Within your board packet you will find the certificates of accreditation from OPI for this school year.

Coffee with Kristi

My next Coffee with Kristi will be April 27th at 8:30. I will discuss the bills in our state legislature that are going to impact Anderson, and discuss what I know about the 2023-2024 school year.

Attendance Notices

I am continuing with the practice of sending attendance notices to students who have more than 10 absences for the school year and more than 8 tardies for the trimester as it states in our handbook. I review absences monthly and tardies at the end of the trimester. This is just an awareness to parents so they know we do keep track of attendance. In cases of excessive absences we conference with the parents to see how to support the family.

Job Postings

I have a recommendation to the board for the hiring for our special education teaching position. Thank you to Heidi, Jessica, and Mariah for sitting on the committee with me. Interestingly we have had lots of applications from the Philippines for our special education position. This is a route school districts are going to fill their need for teachers. I also have our school administrative secretary job posted on our website and am planning to do interviews next week. Tanya, Charlotte, and Danika will be joining me on that committee. I have also posted our second bus driver position for next fall because Dave will not be staying with us. We are grateful he pitched in to help us this spring.

Old Business

Annual Agenda

May Agenda:

Trustee and levy election

Resolution for County Election office to conduct next year's elections

Organizational meeting

Election of Board Officers

Set Board committees for the year

Appoint Clerk

Certified employee contracts extended by June 1 or automatic rehire

Overview of current fiscal year budget balances

Negotiations completed

Out of district applications

Policy Review

New Business

Discussion

YTD Budget Report

Business Manager Roberts presented the 3/31/23 budget report.

Policy 3141 discussion-

Discretionary Non-

Resident Student

Attendance

The Trustees' discussed revising this policy to allow placement priority to children of staff members who work 20 or more hours per week. MTSBA does not recommend allowing any placement priority to staff as it violates state law.

Action

Consideration of
Anderson School's

Integrated Strategic Plan Superintendent Jacobs stated after a lot of hard work and effort the strategic plan is finally ready for approval. A large thank you to our committee for their help and feedback in the process. This document is not set in stone, it can be analyzed and adjusted yearly by the board and I will provide quarterly updates on where we stand in various areas. I will add a line to the top of the strategic plan with the date of adoption of the document, and any dates that it is revised. We will also post the strategic plan on our website for community reference.

Motion to approve Anderson School's Integrated Strategic Plan:

Motion: Trustee Bauder

Seconded: Trustee Norick

Public Comment: None

Trustee Comment:

Vote: passed unanimously

Consideration of 2023-
24 returning out of
District student
Applications

Superintendent Jacobs reported the projected enrollment is included in your board packet, but it is changing almost daily right now. We currently have six new students from in-district enrolling for next year in grades 1-8. We will need two kindergarten classes next fall based upon enrollment. I have not decided yet whether we will have two 2nds or two 3rds because I am waiting to see how numbers play out a little bit more. The leadership team is also looking at both academic and behavioral data to help make this decision.

Motion to approve the 2023-24 returning out of district applications as presented:

Motion: Trustee Bauder

Seconded: Trustee Norick

Public Comment: None

Trustee Comment:

Vote: passed unanimously

Consideration of 2023-
24 district health
insurance plans

Business Manager Roberts reported the renewal through MUST without the retiree option was the best proposal the committee received, at a 9.5% increase. The committee also recommended a monthly district contribution increase of \$10 bringing the amount to \$660.

Motion to approve the 2023-24 district health insurance plans and monthly district contribution of \$660:

Motion: Trustee Bauder

Seconded: Trustee Norick

Public Comment: None

Trustee Comment:

Vote: passed unanimously

Resolution for disposal of abandoned, obsolete, and undesirable property

Motion to approve the resolution as presented:
Motion: Trustee Norick
Seconded: Trustee Bauder
Public Comment: None
Trustee Comment: None
Vote: passed unanimously

Consideration to give 8th Grade students an excused

Absence May 15, 2023

8th Grade Teacher, Mrs. Wold, asked the board to grant excused absences to the class for Monday, May 15th after their trip to Washington DC/New York. In a letter Mrs. Wold stated the students receive excess instructional time of the regular school day, allowing enough overage to take the Monday off. Superintendent Jacobs does not feel it is necessary, parents have the choice if they want to keep their child home or not. Ms. Wold does receive a comp day off for that Monday since she works so much overtime on the trip.

Motion to approve the request as presented:
No motion was made, action died.

Personnel

Consideration to hire SPED Teacher

Superintendent Jacobs recommends the board approve Tess Thomas for .7 FTE special education teacher position. Tess has taught K-12 special education in the Shields Valley for the past three years. She has experience working with the Coop model. Tess's varied experience, and passion for special education and students impressed our interview team. The superintendent of Shields Valley stated that she is "aces" and their tremendous loss is definitely our gain. We are excited to welcome Tess to the Anderson teaching staff.

Motion to approve the SPED Teacher hire as recommended:
Motion: Trustee Norick
Seconded: Trustee Bauder
Public Comment: None
Trustee Comment: None
Vote: passed unanimously

Consideration of night Custodian job description and salary range

Superintendent Jacobs recommends the board approve the night custodian job description and salary range. As we look at ways to improve our budget we would like to maintain our cleanliness but see if we can find a night custodian to complete the work instead of our current contract with Butler. This person would be supervised by Omar. The job description and salary range of \$19-\$21 per hour are included in the board packet. Hillyard, who owns House of Clean, is currently completing a full cleaning assessment for us that will tell us how many hours are needed a night to maximize productivity and get the building clean. With this information we will figure out

exactly how many hours a week we need to hire this person. Once we have this information we will post the position. We are aiming for a start date of around August 20th.

Motion to approve the night custodian job description and salary range as recommended:

Motion: Trustee Bauder
Seconded: Trustee Norick
Public Comment: None
Trustee Comment: None
Vote: passed unanimously

Consent Agenda

Motion to approve the March 8, 2023 regular meeting minutes, claim warrants 44610-44651; ach payroll warrants 83713-83666; payroll warrants 5467-5479;

Motion to approve the consent agenda:

Motion: Trustee Bauder
Seconded: Trustee Norick
Public Comment: None
Trustee Comment: None
Vote: passed unanimously

Future Agenda Items

Trustee and levy election
Resolution for County Election office to conduct next year’s elections
Organizational meeting
 Election of Board Officers
 Set Board committees for the year
 Appoint Clerk
Certified employee contracts extended by June 1 or automatic rehire
Overview of current fiscal year budget balances
Negotiations completed
Out of district applications
Policy Review
Hire Administrative Secretary
Approve ELA curriculum

The next Regular Board Meeting is scheduled for Thursday, May 18, 2023 at 6:00 pm in the Spanish classroom and via google meet.

Adjournment

Motion to adjourn the meeting at 7:10 p.m.:
Motion: Trustee Bauder
Seconded: Trustee Norick—passed unanimously

Submitted by: _____
District Clerk

_____ Date
Board Chair