

Anderson School District #41
Regular School Board Meeting
September 22, 2022

The regular meeting of the Board of Trustees, Anderson School District #41 was held September 22, 2022, for considering business to come before the Board of Trustees.

Board Chair Brandon Atkins called the meeting to order at 6:00 p.m.

Trustees Present Brandon Atkins, Warren Bauder, Jaime June, and Kerri Norick

Trustees Absent Mary Burrows

Staff Present Kristi Jacobs: Superintendent; Tanya Roberts: Business Manager

Visitors Present Google meet attendees

Public Participation on

Non-Agenda Items **Chair Atkins reminded those in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments about any student, staff member, or member of the general public during his/her designated time to speak. In addition, the Board will not hear comments on contested cases or other adjudicative proceedings.**
There was none.

Correspondence No Correspondence

Committee Reports

Maintenance/Facilities/
Safety Committee
Report

Playground: Superintendent Jacobs reported the safety checklist is in the board packet. We have ordered various replacement parts for the Gaga pit, the spider, and the play structure. We are using building reserve funds for these. Brandon and Sam are working on installing them as they arrive. More wood chips were placed on the playground at the end of August.

Facilities: Lots going on it has been busy

- warranty on roof make sure no objection
- Finish warranty work with Dick Anderson,
- fixed heater and frozen pipes in the northeast vestibule,
- Requested quote on exterior painting next summer from Aspen Valley
- Scott Stroh did drawings of soffits needing replacement on north side of building.
- I'm still waiting on quote for LRS,
- Three somersault bars approved by APC so they will cover this cost of replacement so thank you to them
- Parent group led by Mike Albrecht is going to put a windbreak up on the playground thank you to Jen Wold who is coordinating this.
- New electric garage doors for bus barn. Shades darker in Ms.Kinna and then installing hers at the west windows to help heat in the summer.
- Case work for classroom shelving came and is stored in the bus barn. It is being installed on October 20th in first, second, third and fourth grade classrooms.

Superintendent's Report:

Superintendent Calendar

September 19 and 20 MASS Conference Bozeman

September 21 MTSS Committee

September 22 504 Training with Bea Kaleva

September 23rd Assemblies with Shane Doyle

September 28th Developmental Screenings 12:30-3:30

September 28th School Picture Day

October 4 and 5 Optional School Safety Training for staff 3:40-5:00

Enrollment update

The school's current enrollment is 209 students. Our student count is on October 3rd. I'm proposing we close second and kindergarten this evening so no out of district applications will be accepted in those grades. We do have room for out of district students in first, third, fifth, seventh and eighth.

Back to School Nights

All grade levels have Back to School Nights scheduled for parents in the building. This is a night for parents to connect with their classroom teachers and hear about plans for the school year. We spread the evenings out to make it easier for parents and staff.

Committee Meetings

Our committee meetings are getting underway this month. The first Wednesday of the month will be the leadership committee, the second Wednesday will be our staff meeting, the third Wednesday will be MTSS and the fourth Wednesday will be any other committees that need to meet. We will keep this schedule as much as possible. Committees also may meet at other times.

Playground walk through

We completed the annual walk through the playground. The results of this can be seen in your board packet. We have a few areas where we ordered replacement parts and am waiting for those to come in. A large thank you to Kerri Norick and Brandon Atkins for their assistance with this.

Enrichment Opportunities for music

There are a variety of enrichment opportunities for music coming for middle school students. Monday mornings there is an opportunity to do Blue Grass/Folk Band and Thursday mornings will be Jazz Band with Mr. Shanok. These will be from 7:30-8:10. Grades 6-8 will have the opportunity to do choir with Mrs. Kindness during their lunch recess from October to December. A huge thank you to APC for supplementing the stipends for these teachers that the \$70 activity fee does not cover.

Amplify Science Training for New Teachers

Our new teachers are going to attend Amplify Science professional development in October. Our STEM fund for providing funding for them to receive this training.

Old Business

Annual Agenda

October Agenda:

Fall Enrollment Count Day- 1st Monday in October

Policy Review

New Business

Discussion

1st reading policy 4330F-

Facility Use Agreement

Revision

Superintendent Jacobs reported this is first reading of revisions to the Facility use agreement. MTSBA has some recommended changes and then we upped the custodial price to \$38 an hour reflect our current cleaning costs. The request is now digital and 100% paperless.

1st reading policies 2309-
Library Materials; 2314-
2314P Learning Materials
Review

Superintendent Jacobs reported that as part of National Book Ban week Trustee Atkins and herself reviewed book banning policy. We added language and cut the reference to the 1700 series. This policy was looked at by MTSBA as well and needs to be read twice.

YTD Budget Report Business Manager Roberts presented the 8/31/22 budget report.

Action

2335-Health Enhancement
Policy Revision

Superintendent Jacobs said this policy revision deals with SB 99 passed by our legislature. This generally outlines parents' rights to review instructional materials and to opt out of instruction prior to the enactment of the legislation. The changes to MTSBA Model Policy 2335 take the additional step of clarifying the requirements of the new law to honor parents' rights on the issue of human sexuality instruction and assist with full compliance of the new law. We have always allowed parents the ability to opt out.

Motion to approve the revisions as presented:

Motion: Trustee Bauder

Seconded: Trustee June

Public Comment: None

Trustee Comment: None

Vote: passed unanimously

Consideration of South
Bus Route Revision

Superintendent Jacobs reported we are adding an additional stop to make it safer and easier for a family to board. The two bus routes have been very successful and we have over 70 families registered for the bus.

Motion to approve the South Bus Route revision as presented:

Motion: Trustee June

Seconded: Trustee Norick

Public Comment: None

Trustee Comment: None

Vote: passed unanimously

Consideration of
2022-23 Crisis Manual

Superintendent Jacobs reported the school crisis response manual has been updated to reflect current staff and procedures at Anderson School. Due to the sensitive nature of the information it is not part of the board packet. We have added a suicide prevention crisis list to the document and the procedure for a lock up. This occurs when the exterior doors are locked only due to an outside danger that is not an immediate threat to students. The manual goes in every teacher's emergency backpack to serve as a reference.

Motion to approve the updates to the 2022-23 crisis manual:

Motion: Trustee Bauder

Seconded: Trustee Norick

Public Comment: None

Trustee Comment:
Vote: passed unanimously

Consideration of 2022-
23 out of district
applications Tabled

Consideration to close
2022-23 out of district
Attendance for Kindergarten
and 2nd grade Superintendent Jacobs reported both of our kindergarten classes are full with 18 students enrolled in kindergarten and 27 in our two second grades. I'm asking the board to close these two grade levels so that we can notify any families on our out of district waitlist that we will not be taking any more students this year in these grade levels. This makes it easier for Hannah who at times fields calls from parents. We will accept out of district applications for all grade levels for the 2023-2024 school year beginning January 2nd.

Motion to close 2022-23 out of district attendance for Kindergarten and 2nd grade:
Motion: Trustee Norick
Seconded: Trustee June
Public Comment: None
Trustee Comment: None
Vote: passed unanimously

Personnel

Consideration of
Event Supervisor hire Superintendent Jacobs recommended the board hire Finley Bishop to supervise events during 2022-23 volleyball and basketball seasons. He does the scoreboard and helps with set up and tear down of sporting events. He works on an hourly basis and is paid \$15 an hour for this position.

Motion to approve Finley Bishop as 2022-23 Volleyball and Basketball event supervision:
Motion: Trustee Bauder
Seconded: Trustee June
Public Comment: None
Trustee Comment: None
Vote: passed unanimously

Consideration of
Job Descriptions Superintendent Jacobs reported Tanya and I have been working through the process of having job descriptions for various positions. I have also worked with the people who currently are in those positions to make sure we reflect what their position currently entails. The positions you have for this month to approve is certified classroom teacher, guidance, Spanish, special education teacher, special education para educator, food service assistant, after school coordinator, after school assistant.

Motion to approve the Certified Teacher, Guidance Counselor, Spanish Teacher, Special Education Teacher, Special Education Para Educator, Food Service Assistant, After School Coordinator, and After School Assistant Job Descriptions as presented:

Motion: Trustee Norick
Seconded: Trustee Bauder
Public Comment: None
Trustee Comment: None
Vote: passed unanimously

Consideration of
Classified Contracts Tabled

Consent Agenda Motion to approve the August 17, 2022 regular meeting minutes, August 24, 2022 special meeting minutes, August 29, 2022 special meeting minutes; claim warrants 44320-44388; ach payroll warrants 83997-83955; payroll warrants 5386-5398; and additions to the 2022-23 Substitute Teacher list:

Motion to approve the consent agenda:
Motion: Trustee Bauder
Seconded: Trustee June
Public Comment: None
Trustee Comment: None
Vote: passed unanimously

Future Agenda Items Job Descriptions
 Policy Review

The next Regular Board Meeting is scheduled for Thursday, October 13, 2022 at 6:00 pm in the Spanish classroom and via google meet.

Adjournment Motion to adjourn the meeting at 6:39 p.m.:
Motion: Trustee June
Seconded: Trustee Norick—passed unanimously

Submitted by: _____
District Clerk

_____ Date
Board Chair