

Anderson School District #41
Regular School Board Meeting
June 13, 2022

The regular meeting of the Board of Trustees, Anderson School District #41 was held June 13, 2022, for considering business to come before the Board of Trustees.

Board Chair Brandon Atkins called the meeting to order at 6:00 p.m.

Trustees Present Brandon Atkins, Warren Bauder, Mary Burrows, and Kerri Norick: on-line

Trustees Absent Jaime June

Staff Present Kristi Jacobs: Superintendent; Tanya Roberts: Business Manager

Visitors Present Google meet attendees

Correspondence No Correspondence

Committee Reports No Reports

Public Participation on

Non-Agenda Items Chair Atkins reminded those in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments about any student, staff member, or member of the general public during his/her designated time to speak. In addition, the Board will not hear comments on contested cases or other adjudicative proceedings.
There was none.

Superintendent's Report:

Superintendent Calendar

Last Day of School June 10th

APC June 13th

OPI Institute at MSU June 20th-24th

Kristi Work Remotely June 27th-July 1st

APC Fun Run

The APC Fun Run raised over \$53,000 for APC. An enormous thank you to Elaine Uehlein and Lauren Brown for their incredible organization of this event and the entire Anderson community for their support.

TAT and TTM Meetings

Staff participated in both Teacher Assistance Team Meetings and Teacher Team Meetings the last few weeks. The Teacher Assistance Team helps support teachers with their needs. At the Teacher Team Meetings we looked at data from both benchmark and Smarter Balanced Testing. Teachers also reflected on their Tier 1 goals set based on winter data. We also discussed the pacing of the new math curriculum in individual grade levels. Heidi Fasting and I will present school wide data at the July 8th board meeting.

Hiring Update

We will be approving both our 7th grade math and tech assistant position at tonight's board meeting. We still have a special education paraprofessional/interventionist position open for the fall. This will be 32 hours a week. I have also posted our athletic director position opening as well.

Gallatin Madison Special Education Cooperative

We held the final meeting of the year for the board of the special education cooperative at Anderson on June 7th. I was voted to be the vice chair of the board for the next two years.

Facilities Update

We are continuing to work with Karen on having warranty items repaired in the building. Teachers were provided a spreadsheet to record any items that they noticed needing repairs within their rooms. The gym floor is scheduled to be refinished the week of July 11th. We are still waiting on a bid from Ingram Clevenger on work for the Little Red Schoolhouse. It has been cleaned out and deep cleaned. Sam will work on deep scrubbing all classrooms and offices this summer.

Recognition

Our 3rd grade teacher Mikey Johnson was awarded the “Inspiring Bobcat Mentor” award by the MSU Department of Education. She received this award after she was nominated by the practicum students she hosted this spring. The award recognizes her mentorship and strong practicum and placement opportunities she provided for her students. Mikey was surprised with the award Friday morning at school by MSU faculty. A huge congratulations to Mikey for this honor.

Old Business

Annual Agenda

July Agenda:

- Out of district applications
- Policy Review
- Approve Handbooks
- Approve Bus Routes

New Business

Discussion

YTD Budget Report

Business Manager Roberts will have this report at the next meeting.

Personnel

Consideration of
2022-23 classified

Hourly pay increase

Motion to approve a 4% hourly wage increase to the classified staff for the 2022-23 school year:

Motion: Trustee Bauder

Seconded: Trustee Burrows—passed unanimously.

Consideration of
2022-23 classified
employment contracts

Superintendent Jacobs recommended the following classified employment contracts for the 2022-23 school year:

Tanya Roberts (Business Manager/Clerk) up to 40 hours per week

Kim Rosswork (Interventionist) up to 24 hours per week

Ethan Hunts (Interventionist) up to 32 hours per week

Sam Pilch (Head Custodian) up to 40 hours per week

Sam Pilch (Bus Driver) up to 15 hours per week (1.5 hours per route) including the \$500 90-day stipend, \$750 end of year stipend, and annual bus maintenance stipend at \$1500.

Kate Huston (Food Director and Lunch Manager) up to 35 hours per week

Mike Pilon (Kitchen Assistant) up to 30 hours per week

Karen Kelly (Kitchen Assistant) up to 20 hours per week
Madeline Owens (School Nurse) up to 22 hours per week
Elliott Breukelman (Director of Technology Services) up to 2 hours per week
Nick O'Donnell (Technology Coordinator) up to 5 hours per week
Mike Pilon (Summer Lawn Maintenance) June 15th-September 30th of 2021 up to 1 hour per week

Motion to approve a 2022-23 classified employment contracts as recommended:
Motion: Trustee Bauder
Seconded: Trustee Burrows—passed unanimously.

Consideration of
2022-23 certified
Teacher Hire

Superintendent Jacobs recommended the board approve Ethan Hunts as a 7th grade certified Math Teacher at .2 FTE- Step 1 Certified Salary Matrix.

Motion to hire Ethan Hunts as recommended:
Motion: Trustee Burrows
Seconded: Trustee Bauder—passed unanimously.

Consideration of
Technology
Assistant Hire

Superintendent Jacobs recommended the board approve Isaak Freeland as a Technology Assistant up to 12 hours per week at \$16.25 per hour beginning July 1, 2022-June 30, 2023.

Motion to hire Isaak Freeland as recommended:
Motion: Trustee Bauder
Seconded: Trustee Burrows—passed unanimously.

Consideration of school
Bus Driver hire

Superintendent Jacobs recommended the board approve Jerry Lee as a 2022-23 school year bus driver up to 15 hours per week at \$18.00 per hour plus applicable stipends.

Motion to hire Jerry Lee as recommended:
Motion: Trustee Burrows
Seconded: Trustee Bauder—passed unanimously.

Consideration of
2022-23 Superintendent
Contract addendum

Recommendation is for a 4% salary increase for the 2022-23 School Year. Superintendent Jacobs wishes to take \$950.00 from this salary and give it to Business Manager, Tanya Roberts, in the form of a payroll stipend. The net 2022-23 Superintendent salary would be Ninety-Eight Thousand Six Hundred and Seventy-Two Dollars (\$98,672.00). The annual salary referenced in this section shall be paid on the basis of a two hundred and forty (245)-day Contract.

Motion to approve the proposed 2022-23 Superintendent Contract Addendum:
Motion: Trustee Burrows
Seconded: Trustee Bauder—passed unanimously.

Action

Consideration of
2022-23 Out of District
applications

Superintendent Jacobs recommended the Board approve 2022-23 Out of District applications: K010320221N, K010320223N, K010320224N, K013120221N, K0131202212N, 1010320222N, 1010320223N, 1010320221N, 1010320224N, 1010520225N, 1021520226N, 3020120222N, 3021520223NPP, 3030820224N, 3032920225N, 6020120221N, 60103202212N, 7032920222N

Ms. Jacobs explained these out of district applications help bring our enrollment up to predicted numbers taking into account students who are moving and leaving Anderson. Your packet has the current projected enrollment numbers. I have also left a bit of space if there are some late in district additions in these grades. There were less in district kindergarteners enrolling this year than usual. These applicants fill in first grade which is being split into two classes of 12. Our third grade goes from 17 up to 23 so this fills in those spots. There is also a few sixth graders and a seventh grader on the list. This will be the majority of out of district enrollment approvals for next school year with potentially a few later in the summer if the spots are not filled with in district students.

Motion to approve the 2022-23 out of district applications as presented:

Motion: Trustee Bauder

Seconded: Trustee Norick-passed unanimously.

MTSBA recommended
Policy revisions: 3416-
Administering Medicines
to students; 5223-
Personnel Conduct;
5228P Drug and Alcohol
Testing for school bus
Drivers; 2510-School
Wellness; 1700-Uniform
Complaint Procedure

5223 Personal Conduct This policy has been updated to specifically include a provision prohibiting secretly recording others as outlined in state law. This is a required update.

5228P Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers This policy has been updated to clarify the definitions and procedures associated with post-accident drug testing as specified in federal law.

2510 School Wellness – This policy has been updated to reflect changes to state and federal school wellness guidance and the names of specific programs.

Alternative 2 of this policy has been removed from the MTSBA Model Policy Manual. All districts are now expected to adopt the updated version of Alternative 1 to comply with state and federal guidance. These are required updates for those districts that have previously adopted the policy.

1700- Uniform Complaint Procedure-This policy has been updated to reflect that we only need two board members so we don't have a quorum as part of the process.

3416 Administering Meds to students: This policy has been updated to clarify that an authorized physician may provide guidance on student medication and not only a school physician. These are required updates for those districts that have previously adopted the policy.

Motion to approve the policy revisions as presented:
Motion: Trustee Burrows
Seconded: Trustee Norick—passed unanimously

**FY23 MSGIA Property
& Liability Insurance
Renewal**

Business Manager Roberts reported the 2022-23 Property & Liability Insurance renewal was coming in at a 12% increase, due in large part to the cyber coverage. Because the coverage takes effect July 1st, it doesn't give the District much time to explore options. The Board discussed looking at a separate cyber policy for the 2023-24 school year to see if that would reduce the premium.

Motion to approve the 2022-23 MSGIA Property & Liability Insurance Renewal:
Motion: Trustee Burrows
Seconded: Trustee Norick—passed unanimously.

**Resolution for disposal of
abandoned, obsolete, and
undesirable property**

Motion to approve the resolution as presented:
Motion: Trustee Burrows
Seconded: Trustee Norick—passed unanimously

Consent Agenda

Motion to approve the May 19, 2022 regular meeting minutes; June 1, 2022 special meeting minutes; claim warrants 44204-44249; ach payroll warrants 84146-84052; payroll warrants 5361-5363:

Motion: Trustee Bauder
Seconded: Trustee Burrows—passed unanimously.

Future Agenda Items

- Out of district applications
- Policy Review
- Approve Handbooks
- Approve Bus Routes

The next Regular Board Meeting is scheduled for Thursday, July 7, 2022 at 6:00 pm in the Spanish classroom and via google meet.

Adjournment

Motion to adjourn the meeting at 6:29 p.m.:
Motion: Trustee Burrows
Seconded: Trustee Bauder—passed unanimously

Submitted by: _____
District Clerk

_____ Date
Board Chair