

Anderson School District #41  
Regular School Board Meeting  
May 19, 2022

The regular meeting of the Board of Trustees, Anderson School District #41 was held May 19, 2022, for considering business to come before the Board of Trustees.

Board Chair Warren Bauder called the meeting to order at 5:30 p.m.

**Trustees Present** Warren Bauder, Brandon Atkins, Mary Burrows, and Kerri Norick

**Trustees Absent** Jaime June

**Staff Present** Kristi Jacobs: Superintendent; Tanya Roberts: Business Manager; Deborah Costle: Librarian; Jeff Vick: Music Teacher

**Visitors Present** Matthew Henry, Google meet attendees

**Canvass May 3, 2022**

**Election Results** Motion to approve Warren Bauder, elected by acclamation to a three-year term as an Anderson School Trustee, Mary Burrows, elected by acclamation to a three-year term as an Anderson School Trustee:

Motion: Trustee Atkins

Seconded: Trustee Norick—passed unanimously

**Swear-in Newly Elected Trustees**

Gallatin County Superintendent of Schools, Matthew Henry, administered the oath of office to Warren Bauder and Mary Burrows who accepted their three year terms as Anderson School Trustees.

**Reorganize the Board** Chair Bauder called for nominations for Board Chairperson.

Motion to nominate Brandon Atkins:

Motion: Trustee Burrows

Seconded: Trustee Norick— passed unanimously

Chair Atkins called for nominations for Board Vice Chairperson.

Motion to nominate Warren Bauder:

Motion: Trustee Norick

Seconded: Trustee Bauder— passed unanimously

Chair Atkins called for appointment of District Clerk.

Motion to appoint Tanya Roberts:

Motion: Trustee Bauder

Seconded: Trustee Burrows— passed unanimously

Chair Atkins called for a motion to establish 2022-23 Board Committees'

Motion to approve the following committee assignments:

Professional Development: Trustee Burrows

Negotiations: Trustees' Bauder and Atkins

Maintenance/Facilities/Safety: Trustees' Atkins and Norick

Technology: Trustees' Bauder and Norick

Curriculum: Trustees' June and Norick  
Wellness: Trustees' Burrows and June  
Grants: Trustees' Burrows and June

Ad Hoc committees (meet only as needed)  
Strategic Plan: Trustees' Bauder and June  
Transportation: Superintendent Jacobs, Trustees' Burrows and Bauder  
Board Policy/School law: Trustees' Bauder and Atkins

Motion: Trustee Burrows  
Seconded: Trustee Norick— passed unanimously

**Recognitions** The Trustees' recognized Deborah Costle for her 33 years of service as the school Librarian and Jeffrey Vick for his 29 years of service as the school Music Teacher. They were awarded the Distinguished Educators Award.

**Correspondence** The Board acknowledged correspondence included in Board Packet.

**Public Participation on Non-Agenda Items** **Chair Atkins reminded those in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments about any student, staff member, or member of the general public during his/her designated time to speak. In addition, the Board will not hear comments on contested cases or other adjudicative proceedings.**  
There was none.

**Superintendent's Report:**

Superintendent Calendar

Gallatin Madison Special Ed Coop May 19th 1:00  
APC Fun Run May 20th  
8th Grade Yellowstone May 23rd-26th  
Teacher Assistance Team May 25th  
No School May 27th and May 30th  
Teacher Team Meetings June 1st  
Unpacking of School Year Staff Meeting June 1st 3:40-5:30  
Gallatin Madison Special Ed Coop Meeting at Anderson-June 7th  
Family BBQ June 8th 11:00-12:30  
8th grade Graduation June 9th 7:00  
Early Release/Last Day of School June 10th

Committee Meetings

The MTSS committee met in May and looked at data from a survey given to teachers about our systems and support in regards to behavior and interventions. One action item found is looking at consistent consequences throughout the school for behaviors. We also looked at our behavioral data and are going to be developing some new T Charts for expectations for next school year. The curriculum committee met the last week of April. The committee looked at our reflective tool for our new K-5 Illustrative Math curriculum. We also discussed our fall PIR days where we will have a presenter on the Science of Reading and look at writing rubrics. We also discussed the format for our Teacher Team Meetings in June.

Accreditation and Compliance

Anderson School has received their official accreditation for the 2021-2022 school year. This is done annually by OPI based upon various factors including teacher licensure and instructional minutes. Anderson School has also completed Special Education compliance monitoring by OPI. This is completed every five years.

### **Washington DC Trip with Grade 8**

The 8th grade Washington DC trip was fantastic. I am grateful I had the opportunity to chaperone. We walked approximately 37 miles in the six days. Each day was fifteen hours long for Ms. Wold and I. Our guide was impressed with our students' preparation and knowledge of all of the sites we visited. It is incredible that Anderson students are offered this opportunity on an annual basis. It is not only a great learning experience, but also helps students develop life skills, and create unforgettable bonds with their classmates. An enormous thank you to Ms. Wold for her dedication to this trip for the 8th grade class.

### **Enrollment and Configuration 2022-2023**

We have had a few additional in district students enroll for next year and a few students who are moving out of town. The projected enrollment as of today is in your board packet. Tonight we will be voting on siblings of out of district students for kindergarten and grade 3. The plan for grade level configuration next year is to have two first grades, and two second grades. We will have one kindergarten class. This decision was made based upon enrollment numbers for the coming school year.

### **Personnel**

I reopened our elementary teaching position from the vacancy created from Ms. Maddock's departure and with the announcement of Mrs. Seeds departure. The committee is conducting additional interviews the week of May 16th. I am also going to be hiring for our .2 7th grade math position but am waiting for a few weeks to do this. We still are looking for someone for our part time technology assistant position. We have been advertising unsuccessfully across Bozeman. I am still hoping to hire an additional bus driver as well for next year.

### **Attendance**

Anderson's daily attendance rate has been lower than what I would like to see. This is not only due to illness, but we do also want sick kids to stay home. However, we have lots of students missing school due to family vacations or extra-curricular activities. Missing school not only adversely affects the students' academic progress but puts pressure on teachers to prepare work. Plus, there are discussions and other pieces missed that cannot be made up in a written assignment. I have sent letters to parents whose children are over our 10 days attendance policy and we are seeing a negative effect on a student's performance. I also included a note in this month's Panther Paw about scheduling family vacations when we are out of school next year. Teachers are also planning to put more emphasis on this issue next fall.

### **Facilities Update**

Brandon, Sam and I have been working on a comprehensive list of work that needs to be completed within the building. This includes outstanding warranty work by Dick Anderson, regular maintenance, and items brought to our attention by McKinstry as part of our maintenance contract. The board agenda also includes deciding on how to spend remaining contingency funds from the bond project.

### **Old Business**

Annual Agenda

June Agenda:

Out of district applications

Policy Review

**New Business**

**Discussion/Report**

1<sup>st</sup> reading MTSBA policy  
5331 revision

The trustees had 1<sup>st</sup> reading of revisions to policy 5331: Insurance Benefits for Employees.

Following is the proposed addition: *Retirees will be allowed to stay on the district health insurance plan until they secure alternative coverage. They will be responsible for the full premium payment.*

**Personnel**

Consideration of  
2022-23 certified  
Employment contract  
Tenure (4<sup>th</sup> contract)  
Mariah Grimes

Motion to approve a 2022-23 tenured certified employment contract to Mariah Grimes:

Motion: Trustee Bauder

Seconded: Trustee Norick—passed unanimously.

Consideration of  
2022-23 certified  
Employment contract  
Tenure (4<sup>th</sup> contract)  
Danika Kindness

Motion to approve a 2022-23 tenured certified employment contract to Danika Kindness:

Motion: Trustee Bauder

Seconded: Trustee Burrows—passed unanimously.

Consideration of  
2022-23 certified  
Employment contract  
Tenure (4<sup>th</sup> contract)  
Michaelann Staats

Motion to approve a 2022-23 tenured certified employment contract to Michaelann Staats (Johnson):

Motion: Trustee Bauder

Seconded: Trustee Norick—passed unanimously.

Consideration of  
certified employment  
contracts for the 2022-23  
school Year-Tenured  
Staff

Motion to offer tenured contracts for the 2022-2023 school year as listed without change in current FTE: Lynette Conrad 1.0 FTE, Jessica Cissel 1.0 FTE, Stephani Lourie 1.0 FTE, Laurie Kinna 1.0 FTE, Jen Wold 1.0 FTE, Paula Schultz .7 FTE, Charlotte Dickson .6 FTE, Heidi Fasting .8 FTE, Kjel Olson .7 FTE, Elizabeth Wagner .5 FTE

Motion: Trustee Norick

Seconded: Trustee Burrows—passed unanimously.

Consideration of  
the 2022-23 Teacher  
Master Contract

Tabled

Consideration of  
2022-23 certified  
Teacher hire

Motion to hire Louis Cielak for Elementary Teacher 1.0 FTE Step 5 Certified Salary Matrix:

Motion: Trustee Bauder

Seconded: Trustee Burrows—passed unanimously.

Consideration of  
2022-23 certified  
Contract revision-  
Croskey

Motion to amend Chelsey Croskey’s 2022-23 certified employment contract from a 1.0 FTE to a .9 FTE:

Motion: Trustee Burrows

Seconded: Trustee Norick—passed unanimously.

**Action**

Consideration of  
2022-23 Out of District  
applications

Superintendent Jacobs recommended approval of the following 2022-23 out of district attendance applications K010320225NRS, K010320226NRS, K010320227NRS, K010320229NRS, K0103202210NRS, 30310320221NRS for 2022-2023 school year.

Motion to approve the 2022-23 out of district applications as presented:

Motion: Trustee Bauder

Seconded: Trustee Burrows—passed unanimously.

Consideration of  
expenditures for bond  
Contingency funds

Superintendent Jacobs reported there is approximately \$22,000 left in our bond contingency funds after all bills have been paid.

Within your packet is a quote from McKinstry on work that needs to be completed on the 2000 edition, most of this is HVAC work. In discussion with Tanya and Brandon we discussed using building reserve monies for this work which means we would have it as an action item at a later date.

The other priority we have not fully addressed yet is the remaining teacher cabinets. The kindergarten cabinets have been completed. The quote on your sheet is for \$19, 884 which would cover teacher cabinets under the window in the current 1st, 2nd, and 3rd grade classrooms. This would provide teachers with additional quality storage for books within their classrooms.

Motion to approve the 1<sup>st</sup>, 2<sup>nd</sup> , and 3<sup>rd</sup> grade classroom cabinets with remaining bond funds:

Motion: Trustee Norick

Seconded: Trustee Burrows—passed unanimously

Consideration purchase  
of extended stop arms  
for the buses

Superintendent Jacobs reported the state legislature last session passed a law that buses needed an extended stop arm. The quote is \$5,790 to have this feature added to both of our buses. The transportation fund will be used for this expenditure.

Motion to approve the expenditure as presented:  
Motion: Trustee Bauder  
Seconded: Trustee Burrows—passed unanimously

2<sup>nd</sup> reading MTSBA policy  
1520 revision

The trustees had 2<sup>nd</sup> reading of revisions to policy 1520: The Board of Trustees. This policy has been updated to clarify that the provisions do not limit a staff member's right to comment during a board meeting under the Montana Constitution. These are required updates for those districts that have previously adopted the policy.

Motion to approve the 1520 policy revision as presented:  
Motion: Trustee Burrows  
Seconded: Trustee Norick—passed unanimously

**Consent Agenda**

Motion to approve the April 14, 2022 regular meeting minutes; claim warrants 44146-44203; ach payroll warrants 84248-84147; payroll warrants 5336-5360; Resolution for the Gallatin County Elections office to conduct Anderson School's 2022-23 elections via mail ballot:

Motion: Trustee Burrows  
Seconded: Trustee Bauder—passed unanimously.

**Future Agenda Items**

Out of district applications  
Policy Review

The next Regular Board Meeting is scheduled for Monday, June 13, 2022 at 6:00 pm in the Spanish classroom and via google meet.

**Adjournment**

Motion to adjourn the meeting at 6:20 p.m.:  
Motion: Trustee Burrows  
Seconded: Trustee Bauder—passed unanimously

Submitted by: \_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date