

Anderson School District #41  
Regular School Board Meeting  
April 14, 2022

The regular meeting of the Board of Trustees, Anderson School District #41 was held via google meet, April 14, 2022, for considering business to come before the Board of Trustees.  
Board Chair Warren Bauder called the meeting to order at 6:00 p.m.

**Trustees Present** Warren Bauder, Brandon Atkins, Mary Burrows, Jaime June , and Kerri Norick

**Trustees Absent**

**Staff Present** Kristi Jacobs: Superintendent; Tanya Roberts: Business Manager

**Visitors Present** Google meet attendees

**Correspondence** The Board acknowledged correspondence included in Board Packet.

**Committee Reports** APC President, Elaine Uehlein, reported on the upcoming “Fun Run” fundraiser to be held May 20<sup>th</sup>. If successful they plan to make it an annual event.

**Public Participation on**

**Non-Agenda Items** **Trustee Warren Bauder reminded those in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments about any student, staff member, or member of the general public during his/her designated time to speak. In addition, the Board will not hear comments on contested cases or other adjudicative proceedings.**  
There was none.

**Superintendent's Report:**

Bozeman School District Representatives, Sandy Wilson-Board Chair; Casey Bertram-Superintendent; Mike Waterman-Director of Business Services, reported on the upcoming school election. They also discussed obstacles facing the district such as teacher recruitment and retention.

Superintendent Calendar

April/May SBAC testing Grades 3-8

April 13th APC 12:30

April 13th and 14th Scholastic Book Fair 3pm-6pm

April 21st Gallatin County Coop Meeting

April 20th MTSS Committee

April 23rd 8th Grade Garage Sale

April 27th Curriculum Committee

May 2nd-6th DC with 8th graders

May 3rd K-4 Music Concert

Committee Meetings

The leadership team and staff met to revise committees for the 2022-2023 school year. We changed the description of a few committees and took the crisis team off this list since that is part of a variety of job descriptions and committee work is meant to be above and beyond work. The list is in your board packet for review.

### **OPI Report Card**

The OPI has released their report cards for each district in the state and specific schools. Anderson's is within the board packet and after tonight we will also upload it on our website. This is the results from our state SBAC testing last spring. You can see from the report card that Anderson did incredible, which is a credit to our amazing teachers during the pandemic.

### **Facilities Update**

The kindergarten cabinets have been installed and look amazing. We still have not had final payment to Dick Anderson so it is not time to make any decisions about any remaining contingency funds. We are in the process of finding quotes to have the exterior of the old part of the building patched and painted this summer. Rich Eckles has "hung up his brush" so we are needing to find a new painter to complete this work. The gym floor is scheduled to be refinished the week of July 11th. We are still working on the copper levels within the water with DEQ. This is due to our new pipes. We tested April 5th and will test again the first week of May to see where we are at. Additionally, the Gallatin County Road department approved new signs in the extended location for the school zone to be put on Cottonwood. There was no timeline given on when these would be installed.

### **Matilda!**

Matilda was a huge success. An enormous thank you to Steph Lourie and Laurie Kinna for their incredible work on the play. There were approximately 50 students involved in the production. It was incredible to see the students on stage again and the audience full at the Emerson. An enormous thank you as well to our incredible volunteers of current and former Anderson parents on putting together this production.

### **Projected Enrollment**

Enclosed in your board packet in the projected enrollment for the 2022-2023 school year. Seven in district students have registered for kindergarten after our round up on April 6th. We have a few new in district students in other grades registering which is reflected in these numbers. I am still in the process of finalizing configuration. We will have two second grades for sure next year. Whether we will have two classes of kindergarten or first grade will be determined in a few weeks as I wait to see if any other in district students enroll. Tonight we will vote on currently enrolled out of district students who are planning on returning next year. The rest of out of district applications will be considered in the coming months.

### **Old Business**

Annual Agenda

#### May Agenda:

Trustee and levy election

Resolution for County Election office to conduct next year's elections

Organizational meeting

Election of Board Officers

Set Board committees for the year

Certified employee contracts extended by June 1 or automatic rehire

Overview of current fiscal year budget balances

Negotiations completed

Out of district applications

Policy Review

### **New Business**

#### **Discussion/Report**

1<sup>st</sup> reading MTSBA policy

1520 revision

The trustees had 1<sup>st</sup> reading of revisions to policy 1520: The Board of Trustees. This policy has been updated to clarify that the provisions do not limit a staff member's right to comment during a board meeting under the Montana

Constitution. These are required updates for those districts that have previously adopted the policy.

On-site instruction  
Update

Superintendent Jacobs reported Gallatin County has experienced a small uptick in COVID 19 cases. We have not had any at Anderson in recent weeks fortunately. We have been hit with more colds in the last few weeks, myself included. The success of the drama production is another step forward in this post COVID period. We are looking forward to some other community events in the coming weeks as we head into the finish of the school year. We have not had a need to conduct testing at Anderson, however, we still have the availability to do so if requested.

In-Person Board  
meetings

The Board discussed going to in-person meetings beginning at the regular May meeting. Superintendent Jacobs recommended holding the meetings in the Spanish room where there is more space to spread out for attendees. The Board will still have the google meet option for attendees that want to participate electronically.

YTD Budget Report

Business Manager Roberts presented the 3/31/22 budget report. She discussed the line item overages in computer software and stated that it is difficult to keep absorbing these increased costs. The Board may want to consider running an increased technology fund levy next year.

Building Reserve  
fund budget history

Business Manager Roberts presented a recap of the 7 year history of the building reserve fund voted and permissive levies and expenditures.

Greater Triangle Area  
Transportation Plan

Trustee Atkins reviewed the proposed transportation improvements within Anderson School district as presented in this 20 year plan.

### **Action**

Consideration of 2022-23  
School calendar

Superintendent Jacobs said this is the second look at our 2022-2023 school year calendar. Since our last board meeting I had to add to extra days off in order to comply with the pupil instructional minutes in the collective bargaining agreement. These are April 7 and January 19. In our first draft we had Easter a week later, then when it is actually in 2023 April 9. The April 14 corresponds with a PIR day for BSD and also is the Friday of our play production next year. I was able to add extra days and meet required instructional minutes by extending the school day in grades 4-8 by five minutes and making lunch 40 minutes for grades 4-8. The calendar does match up with BSD for the large holidays and has the necessary number of PIR days.

Motion to approve the 2022-23 school calendar as presented:

Motion: Trustee Norick

Seconded: Trustee Atkins—passed unanimously.

Consideration of 2022-23  
Returning out of district  
Student applications

Superintendent Jacobs reported these are out of district applications for currently enrolled students who would like to continue at Anderson next school year. Within your board packet is the projected enrollment for next year for your reference. Exact grade configurations have not been finalized as we wait to see other changes in enrollment numbers.

Motion to approve the 2022-23 out of district applications as recommended:  
Motion: Trustee Atkins  
Seconded: Trustee Burrows—passed unanimously

Consideration of facility  
preventative maintenance  
contract

Superintendent Jacobs reported McKinstry has proposed a quarterly facility maintenance agreement. Karen Hedglin sent this out to a variety of companies for bid and McKinstry is the only one who came back with a bid. McKinstry proposed both a quarterly and a semi-annual proposal. The thought was to begin with the quarterly proposal in order to get our systems up and running and then move to a semi annual proposal later. McKinstry will be monitoring all of our HVAC and other systems. They are also working on training Sam in all of the maintenance. McKinstry will also help us with necessary warranty items. We do have the ability to pay for this out of our building reserve fund and it will be paid out quarterly.

Motion to approve the facility preventative maintenance contract as presented:  
Motion: Trustee Burrows  
Seconded: Trustee June—passed unanimously

Consideration of 2022-23  
district health insurance  
plans

Business Manager Roberts presented the health insurance renewals through MUST, all plan increases were under 10%. Included in the proposal is moving dental, vision, and accident plans to MUST for the 2022-23 school year. She reported that all plans had been approved by the staff.

Motion to approve the 2022-23 district health insurance plans as presented:  
Motion: Trustee June  
Seconded: Trustee Norick—passed unanimously

MTSBA Recommended  
policy Revisions: 3413F1,  
3413F2, 2161P

Superintendent Jacobs reported these are the new forms for Policy 3413 to comply with DPHHS guidance this is our second reading. 2161P has been updated to include a section to assist in guiding districts on the topic of Independent Education Evaluations as outlined in the Individuals with Disability Education Act. This is a required update to a required policy.

Motion to approve the policy revisions as presented:  
Motion: Trustee Atkins  
Seconded: Trustee Burrows—passed unanimously

Resolution for disposal of abandoned, obsolete, and undesirable property

Superintendent Jacobs reported we are going to have a dumpster for cleaning out at the Little Red Schoolhouse beginning April 14th. This list shows items we need to get rid of from both the Little Red Schoolhouse and bus barn. We unfortunately did not receive the Montana Historical Society Grant, but still want to get the building cleaned out. We will attempt to sell or give away some of the extra student chairs, bleachers, and the backstop.

Motion to approve the resolution as presented:

Motion: Trustee Norick

Seconded: Trustee Burrows—passed unanimously

### **Personnel**

Consideration of Elementary Teacher hire

Superintendent Jacobs stated, “I am pleased to announce that I have verbally offered and Emily Huber has accepted our elementary teaching position pending board approval.” Emily has been with us this past year teaching 7th grade math and K-8 computer science. Emily also has a reading endorsement which she has utilized as an interventionist this year. She had an amazing interview sharing all of the skills she has learned this year and her dedication to the Anderson community. She has shown a strong ability to manage classrooms, differentiate instruction, and be a team player within the school. The entire staff is excited to have Emily move into a full time teaching position at Anderson. As I stated before, exact grade level placements for the fall have not yet been determined.

Motion to approve Emily Huber as Elementary Teacher, for 2022-23 school year, 1.0 FTE Step 2 Certified Salary Matrix:

Motion: Trustee Norick

Seconded: Trustee Atkins—passed unanimously.

### **Consent Agenda**

Motion to approve the March 10, 2022 regular meeting minutes; March 18, 2022 special meeting minutes; April 4, 2022 special meeting minutes; claim warrants 44102-44145; ach payroll warrants 84298-84249; payroll warrants 5319-5335:

Motion: Trustee Burrows

Seconded: Trustee Atkins—passed unanimously.

### **Future Agenda Items**

Trustee and levy election

Resolution for County Election office to conduct next year’s elections

Organizational meeting

Election of Board Officers

Set Board committees for the year

Certified employee contracts extended by June 1 or automatic rehire

Overview of current fiscal year budget balances

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Policy Review

The next Regular Board Meeting is scheduled for Thursday, May 19, 2022 at 5:30 pm in the Spanish classroom and via google meet.

**Adjournment**                      **No objection to adjournment of meeting at 7:37 p.m.**

Submitted by: \_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Board Chair                                      Date