

Anderson School District #41  
Regular School Board Meeting  
September 14, 2021

The regular meeting of the Board of Trustees, Anderson School District #41 was held via google meet, September 14, 2021, for considering business to come before the Board of Trustees. Board Chair Warren Bauder called the meeting to order at 6:00 p.m.

**Trustees Present** Warren Bauder, Mary Burrows, Jaime June, Brandon Atkins and Kerri Norick

**Trustees Absent**

**Staff Present** Kristi Jacobs: Superintendent; Tanya Roberts: Business Manager

**Visitors Present** Google meet attendees

**Correspondence** There was none.

**Public Participation on**

**Non-Agenda Items** **Trustee Warren Bauder reminded those in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments about any student, staff member, or member of the general public during his/her designated time to speak. In addition, the Board will not hear comments on contested cases or other adjudicative proceedings.**  
There was none.

**Superintendent's Report:**

Superintendent Calendar

APC Meeting September 15 1:30-2:45

AASA Social Emotional Cohort September 15 1:30-2:45

Back to School Nights Various Dates see below

MASS Conference (Virtual) September 20 and 21

Anderson Child Find Developmental Screening September 29 12:30-3:00

Gallatin Gateway Community Center

Committee Meetings

Our committee meetings will be getting underway this month. The first Wednesday of the month will be the leadership committee, the second Wednesday will be our staff meeting, the third Wednesday will be MTSS and the fourth Wednesday will be any other committees that need to meet. Committees also may meet at other times.

Superintendent Endorsement

I have completed my course work and received my superintendent endorsement on my license from the state of Montana. A copy of the license is in your board packet.

Enrollment

We are starting the year with 205 students enrolled in grades K-8. We have had lots of inquiries about space from out of district students but the only grades where we would have room are in grades 6 and 8 and none of the inquiries have been for these grades.

Back To School Nights

Back to school nights are scheduled. All Back to School nights will be remote to help protect staff and our in person instructional model. Teachers will send out the Google Meet invites. Grades 7 and 8 September 15th at 6:00, Grades K, 1, and 2: Tuesday, September 21st 5:30-6:15

Grades 3 and 4: Tuesday, September 21st 6:30-7:15, Grades 5 and 6: Wednesday, September 22nd 5:30-6:15. We are aiming to have parent/teacher conferences in person.

### **Tech to School Presentation**

Elliott and Nick conducted a hybrid #TechtoSchool presentation for parents on Wednesday, September 8th at 7pm. They partnered with our SRO Dan Mayland on the presentation. We took advantage of Elliott and Nick being in town to put on this presentation. The presentation shared technology policies and accesses for Anderson students. Plus other technology related information for parents about keeping children safe in regards to technology. The session was incredibly informative and was recorded so other parents may listen if they would like to. A large thank you to Elliot, Nick and Dan for their work on the presentation.

### **Playground walk through**

We completed the annual walk through the playground. The results of this can be seen in your board packet. We have a few areas we are working to fix and we are still waiting on the order of our swing set. A large thank you to Kerri Norick and Brandon Atkins for their assistance with this.

### **Accreditation Standards**

Anderson School will meet all accreditation requirements this year. This is accomplished through the hiring of certified teachers, appropriate class sizes, and meeting minutes in all academic areas. A large thank you to Jeff Vick and Laurie Kinna who spend a lot of time working out the schedules so we have correct minutes in all areas for the middle school. Usually I have to complete the Continuous School Improvement Plan for accreditation but this year our ARP ESSER Plan will be in place of this report.

### **Old Business**

Annual Agenda                      October Agenda:  
Enrollment Count  
Policy Review

### **New Business**

#### **Discussion/Report**

Construction/Bond

Project Monthly Report    Trustee Atkins reviewed the Owner's Representative's Construction/Bond Report:

- Punchlist outstanding items
  - Window blinds Spanish classroom
  - Solid surface sills hallway outside library
  - Correct carpet for ramp and hallway outside library
  - Door security items
  - Fire smoke dampers for duct at IT office
  - Intercom programming completion
  - Final seeding at east side of property
  - New flagpole
  - Caps at front columns
  - Outfall structure at ditch
  - Replacement fence at kitchen equipment area
  
- Close-out documentation includes
  - As-built and record drawings
  - Operation and maintenance manuals
  - Systems manual from commissioning team
  - Custom preventative maintenance plan
  
- Corrective work due to hot water system leak
  - Drywall replacement
  - Paint
  - Carpet replacement

On-site instruction  
Update

The first week of school went well. The space of the new building makes social distancing easier. The numbers in the valley are quite high at this time which makes our job more challenging. We find ourselves in a delicate balance of protecting health while being aware of the social emotional needs of the students. We are also down 1.5 paraprofessionals compared to last year due to the lack of ESSR funding, which can make coverage a challenge at times but we are making it work. I'm grateful we have our mask mandate in place. I also encourage all eligible members of our community to please get vaccinated if they have not already. I also encourage our community to wear masks when they are out and about in the valley to help protect all of us.

We currently have our 6th grade cohort distance learning this week due to a positive case within that group. They were on an outdoor field trip which caused more intermingling amongst students so our school nurse Julie Ruff and I felt that a week of distance learning to protect all was the best course of action. Typically we would be able to offer testing but Julie is on the Northern Cheyenne Indian Reservation this week with a group of nursing students so this is not an option this week.

The health department is now not available on the weekends this year so we had no assistance with our contact tracing process this time. A large thank you to Liz who helps me send out all of the communications regarding the notification of a positive case. The health department has been available to answer questions and provide resources when we need it during this week. They also provide us with the templates of the quarantine letters and the dates of quarantine for positive students or close contacts. Currently when you are a close contact to a positive case it is a 10 day quarantine, but you can test out of it on day 7 with a negative Covid test.

Our school nurse, Julie Ruff, has applied for a \$35,000 grant from DPHHS to help us potentially offer surveillance testing for those who consent to be a part of it, and provide help with funding for COVID mitigation including her salary.

There have been many questions about whether or not the 7th and 8th grade will be doing a Haunted House or Carnival. They have their back to school night tomorrow night where this will be discussed. Any event such as this would take place outside, require masks, and look much different than it has in previous years.

**Action**

Resolution for disposal of  
abandoned, obsolete, and  
undesirable property

Motion to approve the resolution as presented:

Motion: Trustee Norick

Seconded: Trustee June—passed unanimously

Consideration of  
Revised Bus Route

Superintendent Jacobs explained that a few minor changes to the bus route is needed to accommodate a safer pick up of younger students and for adjustments due to which students have chosen to ride the bus. The bus route will then be sent to the county transportation committee for final approval. We are utilizing masks and assigned seats on the bus having families sit together and seating within a grade level cohort.

Motion to approve the revised bus route as presented:

Motion: Trustee June

Seconded: Trustee Norick—passed unanimously.

Consideration of 2021-  
22 Superintendent  
Goals

Superintendent Jacobs explained that within the board packet you will find my superintendent goals for the coming school year. There are a few shorter term goals and longer term goals as well. My first goal is to work on establishing a plan for maintaining our new facility. Karen, Brandon, and JR from Dick Anderson are helping in this process so that we have the correct contractors set up for annual maintenance checks, Sam has the correct checklist of what needs to be done when, and that we have a correct understanding of how all the systems work. The successful maintenance of the building will be crucial in having it stand the test of time.

The next goal is supporting the implementation of our new math and science curriculums and reviewing other curriculum changes needed. This arises from providing professional development for our teachers, looking at the implementation as I walk through classrooms and conducting formal evaluations in math or science. The successful implementation of our new curriculums should also be reflected in our benchmark and smarter balanced assessment scores. We also need to begin looking at our ELA (reading and writing) curriculum. This is an expensive endeavor so it may be something that has to be done in phases. The curriculum committee will implement this process when Tanya and I feel our budget is in a place where we can afford to adopt a new curriculum. We are first wanting to get into the new building and get settled in order to see any fiscal impact.

My third goal is to begin or restart the process of a long range strategic plan for the district with the board. Warren and I discussed that this process was started previously but the need for a new facility became the major issue. With that now resolved, I would like us to revisit the process as a group and develop a more formal document to help guide district decision making. Warren has agreed to help me in this process and figure out exactly what steps are needed next.

My personal development goals are twofold. The first is to become more involved with MASS (Montana Association of School Superintendents) and AASA. I will actually be serving on a women in leadership panel next week as part of the MASS conference and am participating in the SEL cohort with AASA this school year. I also plan on attending the AASA national conference in February. Both of these organizations help me develop my own professional learning community. The other personal professional development goal is to continue working on my doctorate in educational leadership through the University of Montana. This will be a long term process, but I am excited about this opportunity.

Trustee June stated that the goals were well organized and thorough.

Motion to approve the 2021-22 Superintendent Goals as presented:

Motion: Trustee Norick

Seconded: Trustee Atkins—passed unanimously

**Consent Agenda**

Motion to approve the August 19, 2021 regular meeting minutes; claim warrants 43807-43857; ach payroll warrants: 84582-84549; payroll warrants 5233-5244; 2021-22 Substitute Teacher list; Cottonwood Student Attendance Agreement:

Motion: Trustee June

Seconded: Trustee Burrows—passed unanimously.

