

Anderson School District #41  
Regular School Board Meeting  
April 9, 2020

The regular meeting of the Board of Trustees, Anderson School District #41 was held via WebEx, April 9, 2020, for considering business to come before the Board of Trustees.  
Board Chair Warren Bauder called the meeting to order at 6:00 p.m.

**Trustees Present** Warren Bauder, Jack Huczek, Mary Burrows, Jaime June, and Brandon Atkins

**Trustees Absent**

**Staff Present** Scott McDowell: Superintendent; Tanya Roberts: Business Manager; Dayna Moriarty: Teacher; Charlotte Dickson: Guidance Counselor

**Visitors Present** Kerri Norick: Parent

**Correspondence** No Correspondence.

**Committee Reports** No Reports.

**Public Participation on**

**Non-Agenda Items** Chair Warren Bauder reminded those in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments about any student, staff member, or member of the general public during his/her designated time to speak. In addition, the Board will not hear comments on contested cases or other adjudicative proceedings.  
There was none.

**Superintendent's Report:**

The Superintendent provided the following projected 2020-21 enrollment information:

	In District	Out-of District	Total	New Applicants	Anderson	Accreditation State
Kindergarten	8	18	26	18	17	20
First	12	6	18	4	17	20
Second	16	9	25	2	17	20
Third	7	10	17	1	22	28
Fourth	13	7	20	2	24	28
Fifth	13	11	24	2	25	30
Sixth	18	8	26	1	25	30

Seventh	9	12	21	0	26	30
Eighth	18	7	25	1	26	30
TOTAL	113	89	202	31		

\*208-212  
2020-2021 Projected Enrollment

**Old Business**

Annual Agenda

May Agenda:

- Trustee and levy election
- Organization Meeting; election of Board Officers and committee assignments
- Certified Employee contracts
- Out of District applications
- Policy review
- Negotiation completed
- Health insurance plan adoption

**New Business**

**Discussion/Report**

Facility Project

Monthly Report

Owner’s Representative, Karen Hedglin, reported that the bids and alternates would be reviewed by the bond committee on April 29<sup>th</sup> and then brought to the full Board for approval on May 14<sup>th</sup>.

Superintendent Search

The Trustees discussed the job listing provided by Montana School Boards Association, who will be conducting the search. The question was asked about seeking out an interim Superintendent since this is a difficult time for hiring. After discussion, the Trustees’ agreed to continue with the search through MTSBA, since they do not have a candidate in mind that could serve as an interim Superintendent.

YTD Budget Report

Business Manager Roberts presented the Budget Reports as of 3/31/2020 and a detail of the General Fund Budget line items.

2020-21 Preliminary

Budgets/anticipated

Staffing

Superintendent McDowell presented the following report from the Leadership Committee meeting:

**2020-2021 PLANNING AND STAFF CONSIDERATIONS**

**Classroom Configurations K-6**

- Kindergarten: 2 class (13 students each, 26 total)
- First Grade: 1 class (18 students)
- Second Grade: 2 classes (13 students each, 26 total)
- Third Grade: 1 Class (18-20 Students)
- Fourth Grade: 1 Class (22 students)
- Fifth Grade: 1 Class (24 Students)
- Sixth Grade: 1 Class (26 Students)

**7th-8th Grade Considerations**

Decisions to be made:

Continuing to provide 2 math classes at 7th and 8th Grade (This is a cost of .2FTE)

Providing instruction for Tech Ed class (approximately .2FTE required)

**FTE Increase for 2020-2021**

With the addition of the split kindergarten class there will be an increase in overall FTE for the year due to the new 1.0 position.

**Special Education**

Special Education Teacher (.7 FTE)

Budgeting for a .5 SPED Para & .5 Interventionist (1.0 total)

**Interventionist Planning**

Amount of interventionists will be reduced in the 2020-2021 budget.

Two positions remain in current budget projections for 32-40 hours per week.

**Budget Considerations**

Currently, the 1% certified increase that Tanya has provided in a potential budget does the following:

Maintains at least 50,000 difference

This budget projection does not address classified employee raises or insurance increases.

1st Reading of Policy

3141-Discretionary

Nonresident Student

Attendance

Superintendent McDowell recommended the Board consider giving priority to 6<sup>th</sup>-8<sup>th</sup> grade Cottonwood School District students as a #9 placement priority. He explained that Cottonwood School District only goes through 5<sup>th</sup> grade and with Anderson School being the closest in proximity, it would make sense to have a priority level built in for these students if they wanted to come to Anderson School, but it also doesn't obligate the district if space isn't available. There will be a 2<sup>nd</sup> reading on May 14, 2020.

**Action**

2020-21 Out of

District Applications

Motion to approve the following 70 returning out of district student applications for the 2020-21 school year:

**1<sup>st</sup> Grade-** 1010620R1, 1010620R2, 1010620R3, 1010620R4, 1010620R5, 1012820R6

**2<sup>nd</sup> Grade-** 2010620R1, 2010620R2, 2010620R3, 2010620R4, 2010620R5, 2010620R6, 2010620R7, 2011020R8, 2033020R9

**3<sup>rd</sup> Grade-** 3010620R1, 3010620R2, 3010620R3, 3010620R4, 3010620R5, 3010620R6, 3011420R7, 3012420R8, 3013120R9, 3033020R10

**4<sup>th</sup> Grade-** 4010620R1, 4010620R2, 4010620R3, 4010620R4, 4011320R5, 4012720R6, 4013120R7

**5<sup>th</sup> Grade-** 5010620R1, 5010620R2, 5010620R3, 5010520R4, 5010620R5STAFF, 5010620R6, 5010620R7, 5010620R8, 5010620R9, 5010620R10STAFF, 5010720R11,

**6<sup>th</sup> Grade-** 6010620R1, 6010620R2, 6010620R3, 6010620R4, 6010620R5, 6012720R6, 6033020R, 6033120R8

**7<sup>th</sup> Grade-** 7010620R1, 7010620R2STAFF, 7010620R3, 7010620R4, 7010620R5, 7010620R6, 7010620R7, 7010620R8, 7010620R9STAFF, 7010620R10, 7011420R11, 7011420R12

**8<sup>th</sup> Grade-** 8010620R1STAFF, 8010620R2, 80110620R3, 8011720R4, 8011620R5, 8012720R6, 8012720R7

Motion: Trustee Burrows

Seconded: Trustee June--passed unanimously

1<sup>st</sup> Reading of revised  
Policy 1400-Board  
Meetings

The Board had a 2<sup>nd</sup> reading of revised Policy 1400- Board Meetings, with changing the regular Board meeting time to 6pm instead of 7pm on the 2<sup>nd</sup> Thursday of each month.

Motion to approve the revision to Policy 1400-Board Meetings:

Motion: Trustee Huczek

Seconded: Trustee June—passed unanimously

### **Personnel**

MOU 2019-20  
Teacher Master  
Agreement

Motion to approve the following Memorandum of Understanding to the 2019-20  
Teacher Master Agreement:

Given the extraordinary circumstances and challenges presented by the COVID19 pandemic, this Memorandum of Understanding (MOU) between the Anderson School District and the Anderson School Certified Staff documents the following temporary adjustments to the Master Agreement. This Memorandum does not constitute a change in the Master Agreement or set precedent for future matters and only applies to the 2019-2020 school year. The employees waive their right to grieve pupil instructional days or evaluation procedures as stated in this Memorandum.

#### **ARTICLE 2.2:** Teacher Work Year

Due to the mandatory closure of all Montana K-12 Schools directed by the Governor, Anderson School implemented student non-attendance days March 23-March 27 of 2020 to provide professional development and planning opportunities for teachers. The parties agree that these five (5) calendar days that were previously set by the district as student attendance days will remain included in the teacher work year previously scheduled in the school calendar as part of the one thousand three hundred ninety two (1,392) pupil-instruction hours as defined in the Master Agreement.

#### **ARTICLE 9.5** Evaluation of Non-Tenured Teacher

The requirement of two (2) written evaluations being completed for all nontenured teachers is waived for the remainder of the 2019-2020 school year. All nontenured teachers will be evaluated at least once prior to May 1st, 2020. This evaluation waiver is due to the current circumstances and does not affect the Board's authority to non-renew non-tenured teachers or otherwise make determinations about the issuance of contracts to non-tenured teachers for the 2020-2021 school year.

Motion: Trustee June

Seconded: Trustee Atkins—passed unanimously

### **Consent Agenda**

Motion to approve the March 26, 2020 regular meeting minutes; claim warrants 43046-43078; payroll warrants 5015-5020:

Motion: Trustee Atkins

Seconded: Trustee June—passed unanimously.

### **Future Agenda Items**

Trustee and levy election  
Organization Meeting; election of Board Officers and committee assignments  
Certified Employee contracts  
Out of District applications  
Policy review  
Negotiation completed  
Health insurance plan adoption  
Construction Bids  
Superintendent Search

