

Anderson School District #41  
Regular School Board Meeting  
December 12, 2019

The regular meeting of the Board of Trustees, Anderson School District #41 was held in the Technology Classroom at Anderson School, December 12, 2019, for considering business to come before the Board of Trustees.

Board Vice-Chair Jack Huczek called the meeting to order at 7:00 p.m.

**Trustees Present** Jack Huczek, Mary Burrows, Jaime June, and Brandon Atkins

**Trustees Absent** Warren Bauder

**Staff Present** Scott McDowell: Superintendent; Tanya Roberts: Business Manager; Karen Hedglin: Owner's Representative

**Visitors Present** Heather Baughman: Parent & APC Member; Bridget Ekstrom: DA Davidson

**Correspondence** There was none.

**Committee Reports**

**APC Report** Heather Baughman reported that the APC had just finished the Original Works fundraiser which raised approximately \$2,000. She also reported that Karen Hedglin, Owner's Representative, had attended one of their meetings to go over the building plans and solicit feedback.

**Public Participation on**

**Non-Agenda Items** **Vice-Chair Jack Huczek reminded those in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments about any student, staff member, or member of the general public during his/her designated time to speak. In addition, the Board will not hear comments on contested cases or other adjudicative proceedings.**  
There was none.

**Superintendent's Report:**

Superintendent McDowell provided a walkthrough of the facility identifying key instructional spaces for the 2019-2020 school year and how each space is applicable to the planning of the Bond project.

**Old Business**

Annual Agenda January Agenda:  
Policy Review  
Business Manager evaluation  
Contract Negotiations

**New Business**

**Discussion/Report**

Facility Project  
Monthly Report  
Owner's Representative, Karen Hedglin reviewed her monthly report and answered questions from the Trustees. These reports are posted at [www.andersonmt.org](http://www.andersonmt.org) and available upon request.

Preliminary 2020-21  
General Fund Budget Business Manager Roberts presented the preliminary 2020-21 general fund budget, which will be reduced slightly due to a drop in enrollment. Through the 3 year average on enrollment set by the state the District will be able to adopt the same budget as this year, with an approximate \$6,000 reduction.

YTD Budget Report Business Manager Roberts presented the Budget Reports as of 11/30/2019.

**Action**

Westergaard Associates  
Septic Design Contract

Motion to approve Westergaard Associates Septic Design Contract:

Motion: Trustee June

Seconded: Trustee Burrows—passed unanimously.

Adopt Final Bond  
Resolution

Bridget Ekstrom, DA Davidson, reported that Anderson Elementary School District successfully completed the offering of \$6,900,000 in Bonds for its school construction project. The term of these tax-exempt Bonds is 20-years with a final maturity on July 1, 2040. The Bonds will officially close on December 19.

District officials were pleased that total interest costs over the life of the Bonds were lower by \$113,873 and that estimated annual mill levies will be lower by 1.5% than originally projected to voters. The timing for the new Bonds was perfect because the District has two levies going off the tax rolls in 2019/20, which include the Series 2000 Bonds and the 2013 Building Reserve Levy. The first levy on the new Bonds will commence with the District's budget adopted for fiscal year 2020/21 with an estimated monthly net impact of \$9.39 per month per \$100,000 in residential value.

The true interest cost rate on the Bonds is 2.53%, which is 0.40% less than the election interest cost estimates of 2.93%. Yields to investors ranged from 1.25% in the first maturity in 2021 to 2.31% in 2040. The Bonds were offered and sold through D.A. Davidson & Co. to individual investors, banks and institutional purchasers in increments of \$5,000.

In addition, the Bond premium will be available together with investment earnings on Bond proceeds will be available to pay costs of issuance and serve as a Project contingency or to offset levies depending on final Project costs.

Motion to approve the final Bond resolution:

Motion: Trustee Atkins

Seconded: Trustee Burrows—passed unanimously.

Resolution to approve  
Bond tax compliance  
procedures

Motion to approve bond tax compliance procedures:

Motion: Trustee June

Seconded: Trustee Burrows—passed unanimously.

Policy 8550-Cyber  
Incident response

Tabled until January 16, 2020.

Approve MTSBA policy revisions-3550; 1110; 1120; 1441; 1512F; 2151F; 3600P & 3600F2; 4320; 4332; 4410; 5223; 5329 & 5329P; 5330; 5430F; 7260; 7520; 8301

Motion to approve MTSBA policy revisions as presented:

Motion: Trustee Burrows

Seconded: Trustee Atkins—passed unanimously.

Approve FY19 Audit

Motion to approve the FY19 School Audit conducted by Olness & Associates:

Motion: Trustee Burrows

Seconded: Trustee June—passed unanimously.

Superintendent Evaluation

Timeline & Process

The Trustees and Superintendent reviewed the superintendent evaluation timeline and process and discussed potential efficiencies to improve the process. The Trustees agreed to schedule a work session in June to review the timeline and make potential adjustments for future goal setting, evaluations, and review.

2019-20 Superintendent Goals

Motion to approve the 2019-20 Superintendent Goals as presented:

Motion: Trustee Burrows

Seconded: Trustee Atkins—passed unanimously.

## **Personnel**

2019/20 Boys

Basketball Coaches

Trustee Huczek wanted to state his concern for hiring the same Teachers for all of the Coaching positions at Anderson School. He asked how these positions were advertised and if efforts were made to hire these positions outside of Anderson School? Superintendent McDowell stated that efforts have been made by the Athletic Director to recruit for these positions through MSU and have filled some in the past, as well as our online job posting site (Frontline which is also linked to our website), and we have sought out highly qualified parents when the interest matched our needs. He also noted that we are lucky to have such great staff members willing/interested in coaching and their relationships with the players are excellent.

Motion to approve the recommendation of the Superintendent and Athletic Director to hire Jessica Cissel as head coach of the 5th/6th grade team and the 7th/8th grade team (\$1,000 stipend for each team) for the winter 2020 boys basketball season:

Motion: Trustee Atkins

Seconded: Trustee June—passed unanimously.

